Connecting your Driver Account to Charge at your location

Step 1: Download ChargePoint Mobile App to your smart phone.

Follow the instructions to create a ChargePoint account. You will be asked to provide payment method (Credit Card, PayPal, or Apple Pay) when creating a new account.

Step 2: You'll need a connection code from your location

Contact your property/program manager to get the ChargePoint Connection Code so you can access charging at your location. If your property/program manager needs assistance with approving your driver account, please ask them to contact ChargePoint Support. (U.S. and Canada Toll Free: 1-877-850-4562 menu option 2. Hours: Mon - Fri, 5am PST - 6pm PST)

Step 3: Enter the connection code into your driver account (steps listed on page 2 and 3)

Step 4: Charge using your mobile app (or network card once it arrives in the mail)

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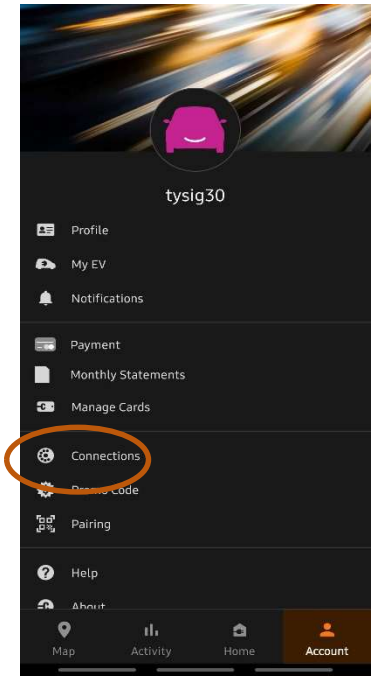
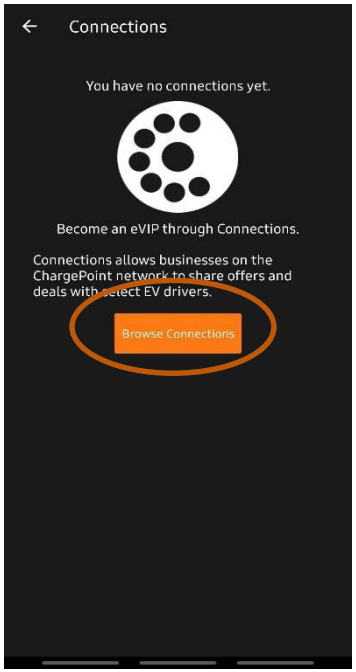
How to enter your connection code

1. Tap on Account icon

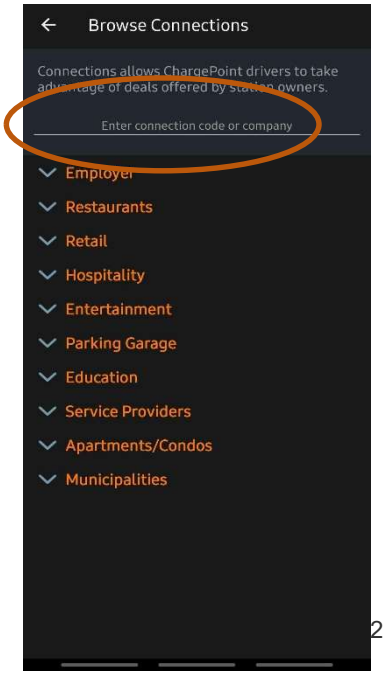
2. Select Connections



3. Browse Connections



4. Enter the Connection Code



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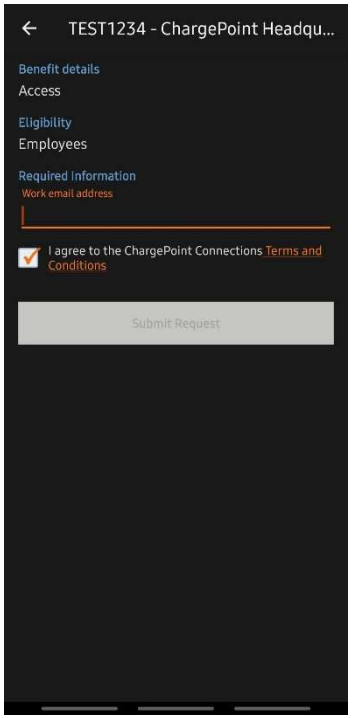
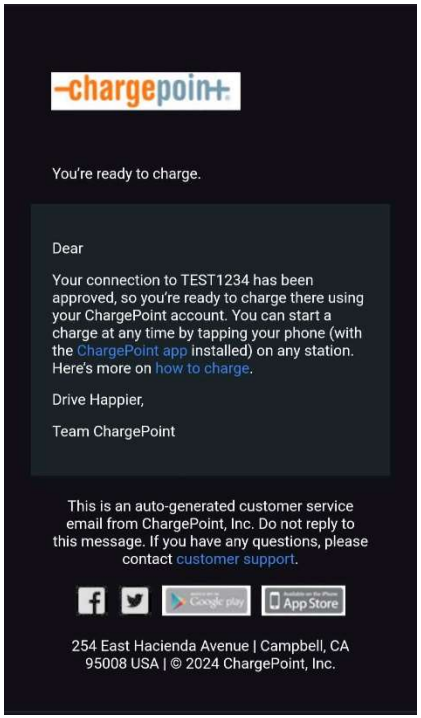
How to enter your connection code (continued)

5. Enter Info Requested



6. You'll receive an email once your driver account has been approved



The speed of being approved depends on the approval type selected by the property.
Auto approval takes 5-15 minutes to approve.
Manual approval will only be approved once the property manager approves you in their dashboard.

This connection code only has to be entered once